

Create shopping lists for easy ordering or quickly reorder based on your buying history.

1. Login to your account.

The screenshot shows the Midland Scientific website homepage. The top navigation bar includes links for Products, Suppliers, Promotions, Midland Team, About Us, Contact Us, RFQ, My Account, and Checkout. A search bar is located below the navigation bar. The main content area features a 'Request a Catalog' banner, a 'Quick Order Pad' with a table for adding items, and three promotional tiles: 'MSI Brand Chairs', 'Clearance Sale', and 'Loyalty Rewards Program'. A red arrow points to the 'My Account' link in the top navigation bar.

2. To **build a new list**, click **Create a New List** on your account profile.\*

\*You can also create new lists on the fly. When you click the Add to List button on any item, you can choose to add to a new list, which will prompt you to name the list before adding the item.

The screenshot shows the Midland Scientific website account profile page. The top navigation bar is the same as in the previous screenshot. The main content area is divided into several sections: 'Account Information' (Logon ID, Name, Customer ID, Password, Email, Min Purchase), 'My Shopping Lists' (Buying History, Create a New List), 'Account Information' (Order Status, Invoices, Purchase History, Open Orders, Open Quotes, Open Payables, Suspended Orders, Shopping Cart Upload, Backorder Report), and 'My Recent Orders' (table of orders).

PO Number	Order Date	Order #	Total	Required Date	Original Promised Date	Current Promised Date
██████████	7/29/2016	[a] ██████████	\$2,882.35	7/29/2016	8/18/2016	8/18/2016
credit card	7/28/2016	[a] ██████████	\$2,006.11	7/28/2016	7/28/2016	8/12/2016
072116	7/21/2016	[a] ██████████	\$3,456.83	7/21/2016	7/21/2016	7/22/2016

A red arrow points to the 'Create a New List' link in the 'My Shopping Lists' section.

3. Enter a name for the new list and click the **Submit** button.

Home >> List Select

### Shopping List

Select an existing shopping list and then click submit.

Existing List:

Enter a name for your new shopping list and then click submit:

Create a new list:

Quick Order Pad

Item ID	Qty

- The following page gives you the option to share the list with your company (by default). Uncheck the box if you want to keep your list private. You can also delete the list from the page.

Home >> List Select >> My List

### Shopping List

List name:

Share this list with shoppers in my company

Search for items within this list:

Shopping List is empty

Quick Order Pad

Item ID	Qty

- To **add items to a list**, click the **Add to List** button on any search results or item detail page and specify the list.

Midland Scientific INC. Products Suppliers Promotions Midland Team About Us Contact Us RFQ My Account Checkout

Enter Item ID, Description, Keyword, CAS #, Supplier # Advanced Search SDS CAS Number

Chemicals Chromatography Consumables and Supplies Equipment and Instruments Furniture and Fixtures Life Science Liquid Handling MSI Items Safety

Quick Order Pad

Item ID	Description	Availability	Supplier	Price	UOM	Quantity	
MSI B2261-500ML	Buffer pH 10.01 500ml Blue	136.00 EA	MSI BRAND	\$11.03	EA	5	Add to cart
MSI B2263-500ML	500ml Red Buffer pH 4.01	85.00 EA	MSI BRAND	\$11.03	EA	5	Add to cart
MSI B2267-500ML	Buffer pH 7.01 500ml Yellow	67.00 EA	MSI BRAND	\$11.03	EA	5	Add to cart
MSI B0049-500ML	500ml Buffer Solution pH 4.0	6.00 EA	MSI BRAND	\$14.13	EA		Add to cart

LIVE CHAT OFFLINE Customer Service + 1 800-642-5263 Sign Out


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Enter Item ID, Description, Keyword, CAS #, Supplier # Advanced Search SDS CAS Number

Home >> Item Detail

### L Latex PF Exam Glove Explorer Series

Item ID: ADENNA EXP106



UOM: CS  
Supplier: Adenna  
Availability: 5.00 CS

Location Availability

Quantity: 1

PRICE: \$140.97

Add to cart Add to List

Description / Specifications

6. To **view/edit/order from an existing list**, select the list on your account profile.\*  
 \*Note: A **Buying History** list is automatically created after you place your first order.

The screenshot shows the 'My Account Profile' page. Under the 'My Shopping Lists' section, there is a dropdown menu currently set to 'Buying History' and a 'Submit' button. A red arrow points to the 'Submit' button. Below this is a link to 'Create a New List'. To the right, the 'Account Information' section lists various options like 'Order Status', 'Purchase History', and 'Open Orders'.

7. On the list page you can:

1. **Search** for an item within the list
2. **Add the entire list** to your shopping cart
3. Checkbox **specific items** and add them to your cart in bulk
4. **Remove items** from the list

The screenshot shows the 'Shopping List' page for a list named 'hot items'. At the top, there is a search bar with a 'Submit' button. Below the search bar are several action buttons: 'Delete List', 'Add to RFQ', 'Copy List', 'Update List', 'Add List to Cart', and 'Add Checked to Cart'. A table lists items with columns for Item ID, Pkg Qty, Unit Size, UOM, Quantity, Add to Cart, Price, and Availability. A red arrow points to the 'Add to Cart' checkbox for the first item, MSI 3254.

Item ID	Pkg Qty	Unit Size	UOM	Quantity	Add to Cart	Price	Availability
MSI 3254 50ml Conical Btm Cent Tbe	1	1.00	CS	1	<input type="checkbox"/>	\$0.00	1.00 CS
MSI H3950-2.5L 2.5L Hydrochloric Acid ACS 6/CS	1	1.00	EA	1	<input type="checkbox"/>	\$0.00	149.00 EA
SAMCO 202 7.7ml Transfer Pipet W PE	1	1.00	PK	1	<input type="checkbox"/>	\$0.00	316.00 PK